Work Pass Division
18 Havelock Road
Singapore 059764
Tel: 6438 5122
www.mom.gov.sg
mom_wpd@mom.gov.sg

MINISTRY OF MANPOWER

EntrePass Application Form (Form 8)

This form may require you to take 30 minutes to fill in.
You will need the following information to fill it:

- The applicant's Foreign Identification Number (if applicable)
- The applicant's old/new Malaysian Identity Number (if applicable)
- The applicant's Malaysian International Passport Number (applicable to Malaysian only)
- The correspondence address in Singapore
- The applicant's educational qualification and work experience details
- The applicant's spouse personal particulars (if accompanying spouse is a Singapore citizen / Permanent Resident / Employment Pass / S Pass or Work Permit holder)
- The employing company's Unique Entity Number* (UEN)
- The employing company's Registration No. (ACRA) for past business ventures
- The business plan details

***** This is a standard identification number issued to each organisation in Singapore, to facilitate their interaction with various government agencies. For more information on UEN and UEN issuance agencies, please refer to www.uen.gov.sg

Note:

- An administrative fee of $40 will be charged for every EntrePass application submitted. Please submit your application and make the fee payment over the counters at any SingPost post offices (MOM-appointed collecting agent). Payment may be made via Cash, Cashcard or NETs.

- MOM regularly updates its forms. The copy that you have downloaded more than 30 days ago may be outdated, and may not be used. To ensure that you use the latest version, please download the latest copy at http://www.mom.gov.sg

FORM 8
APPLICATION FOR AN ENTREPASS

Affix a recent passport-sized photograph here

INSTRUCTIONS:
1. For *, please tick (✓) where appropriate.
2. Indicate "Not applicable" or "N.A." when necessary. Do not leave any blank.
3. Please check your application status via EP Online under "View Application Status" (go to http://www.mom.gov.sg>Services & Forms>Others>Application Status Check) 14 days after your application is submitted.

Type of application:*

☐ New Application ☐ Change from Work Permit

PART I – BASIC PARTICULARS OF APPLICANT

Foreign Identification No. (FIN): *(leave blank if not applicable)*

Sex:* ☐ Male ☐ Female

Date of Birth: *(DD-MM-YYYY)* __ __ - __ __ - __ __ __ __

Marital Status:* ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

For Malaysians Only

Identity Card No:

Colour:* ☐ Red ☐ Blue

Name: *(as on travel document, excluding salutations, e.g. Mr, Miss, Professor, Doctor)*

Alias:

Country of Birth:

State/Province of Birth:

Country of Origin: *(country where the person obtained his first citizenship by birth or parentage*

State of Origin:

Race: *(e.g. Malay, Indian, Chinese, Caucasian, etc)*

Nationality:

Religion: Denomination: _____

Correspondence Address in Singapore

Postal Code: Block/House No: Floor No: Unit No:

Street Name: _____ Tel No:

Building Name: _____ Email: _____

PART I - BASIC PARTICULARS OF APPLICANT (continued)

Type of Travel Document Held:

Travel Document No:

Date of Issue: *(DD-MM-YYYY)* - -

Date of Expiry: *(DD-MM-YYYY)* - -

Country of Issue:

Place of Issue:

PART II- APPLICANT'S DETAILS

Name of Awarding Body/Institution/ University which awarded the qualification *(Start with highest qualification)*	Name of School/ Institution/ College Attended	Country and State/Province *(e.g. USA, California or China, Hubei)*	Mode of Study *(Full-time, Part-time, Distance Learning, Twinning, Offshore etc)*	Academic and Professional Qualifications awarded *(Note: for Honours Degree, state class /division)*	Faculty of Study	Period of Study *(State in MMYYYY)*	
						From	To

Membership of Societies/Organisations *(Past 5 years to date)*	Position Held	Period	
		From	To

PART III - DECLARATION BY APPLICANT

[Please tick (✓) accordingly. *If any of the answers is "YES", please furnish details on a separate sheet of paper.***]**

(a) Have you ever been refused entry into or deported from any country?	☐ Yes	☐ No
(b) Have you ever been convicted in a court of law in any country?	☐ Yes	☐ No
(c) Have you ever been prohibited from entering Singapore?	☐ Yes	☐ No
(d) Have you ever entered Singapore using a different passport or name?	☐ Yes	☐ No
(e) Have you ever been a Singapore Citizen or Singapore Permanent Resident?	☐ Yes	☐ No
(f) Are you currently a Singapore Citizen or Singapore Permanent Resident?	☐ Yes	☐ No
(g) Have you ever studied or worked in Singapore?	☐ Yes	☐ No

PART IV- PARTICULARS OF APPLICANT'S SPOUSE

[*Please complete Part IV & Part V if spouse is a Singapore Citizen, Singapore Permanent Resident, Employment/S Pass Holder or Work Permit Holder*]

Spouse accompanying applicant is * ☐ a Singapore Citizen ☐ a Permanent Resident ☐ on Employment Pass/ S Pass or Work Permit

Name:
Family name/Surname

Given Name

Date of Birth:
(DD-MM-YYYY)

Singapore Identity Card No:

Foreign Identification No:

PART V – CITIZENSHIP/RESIDENTIAL STATUS OF APPLICANT'S CHILDREN

Status	Number
Singapore Citizen	
Singapore Permanent Resident	
Others	

PART VI – APPLICANT'S TRACK RECORD

PRIOR WORKING EXPERIENCE *[Please indicate in chronological order]*

Period		Name & Location (State & Country) of Company	Position Held	Nature of Duties
From	To			

PRIOR BUSINESS VENTURES** *[Please indicate in chronological order)*
Only list business ventures in which you were a founder, partner or shareholder.

Period		(a) Name of Company (b) Place of Incorporation (c) RCB/ACRA No.*(if available)*	(a) Nature of Business (b) Position Held	Annual Turnover in the past 3 years		
From	To			(a) Year (b) Amount *(S$)*	(a) Year (b) Amount *(S$)*	(a) Year (b) Amount *(S$)*

** Please attach a write up on any business-related achievements, if any (e.g. awards, intellectual property developed, etc)

PART VII – BUSINESS PLAN

IMPORTANT

Please submit a comprehensive business plan of not more than 10 pages to support your application. The business plan should include the following information:

1. Business idea – a short, self-explanatory summary covering the proposed business concept
2. Product / service – the total product and service offering
3. Market analysis – the target market in terms of key customers, competition and market growth potential
4. Market plan – how the product/service will be marketed or distributed
5. Operation plan – resources needed to run the business
6. Financial projections – projected sales and net profit before tax for three years and breakeven point
7. Management team – key drivers of the business
8. Supporting documents – e.g. licensing agreements, product certifications, endorsements, etc.
9. Documentary proof on sources of funding and availability of funds – e.g. self funded, through venture capital funds, etc.

Is your proposed business already registered as a Private Limited Company in Singapore?

☐ Yes (ACRA record to be provided) ☐ No

Proposed/Registered name & address of Company/Organization:

(Note: This will be the name of company reflected on the 2-in-1 secure card if application is successful)

Unique Entity Number (UEN) <if already registered>:

Accounting and Corporate Accounting Authority (ACRA) Registration No.:

Tel No.: Fax No.:

Proposed Business Sector *(Please tick ✓ only 1 box)*

☐ Retail ☐ Trading ☐ Manufacturing ☐ Café/ Restaurant ☐ Education/ Training ☐ Financial Services ☐ Information Technology ☐ Community & Personal Services

☐ Others

Please specify area *(e.g. Biotechnology, etc):* _____

Nature of Business

Occupation: _____

(Please refer to the List of Standard Occupation before you fill in the above field. If the occupation you indicate cannot be found in the list, a close match will be assigned by WPD. For any subsequent amendments to this assigned occupation, you will have to withdraw the existing application and submit a new application. An administrative fee of $40 will be charged upon submission.)

As specified in Employment Contract

Basic Monthly Salary (S$): _____

Fixed Monthly Salary (S$): _____

(Please refer to the MOM website: http://www.mom.gov.sg for more information on basic and fixed monthly salary.)

Job Description: _____

_____

_____

Projected Manpower *(over the next 3 years)*

Year 1 _____ No. of Employees Year 2 _____ No. of Employees Year 3 _____ No. of Employees

Projected Turnover *(over the next 3 years)*

Year 1 _____ *(S$)* Year 2 _____ *(S$)* Year 3 _____ *(S$)*

Amount of capital required to start up and commence operations (S$):

Proposed percentage of shareholding (%):

Proposed paid-up capital (S$):

Sources of funding *(e.g. self funded, through venture capital funds, etc.)*, please specify:

PART VIII – SPONSORSHIP [Complete either (A) or (B)]

(A) DECLARATION BY APPLICANT FURNISHING BANKER'S GUARANTEE

Note: The Banker's Guarantee has to be furnished during collection of the pass.

I undertake to furnish a security deposit of S$3,000 in the form of a Banker's Guarantee for this application. I certify that this application is made for the purpose as stated by me. The statements made by me in this application are to the best of my knowledge true. I undertake to be responsible for my own stay, maintenance and repatriation. I also undertake to be responsible for the compliance by me of any quarantine and medical surveillance imposed on me under regulation 8 (2A) of the Immigration Regulations.

_____ _____

Name / Signature of Applicant Date

(B) DECLARATION BY LOCAL SPONSOR

COVENANT

WHEREAS the Controller of Work Passes as a condition precedent to the issue to _____
(Name of Applicant)
(hereafter called "the Applicant") of an EntrePass to work in Singapore has required that

_____ (hereafter called the "Sponsor") shall give security in respect of the Applicant.
(Name of Sponsor)

NOW THOSE PRESENTS witness that in consideration of the issue to the applicant of an Employment Pass the Sponsor undertakes to:

i) be responsible for the stay, maintenance and repatriation of the applicant;

ii) indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the said applicant or any of his dependants; and

iii) be responsible for the compliance by the applicant of any quarantine and medical surveillance imposed on the applicant under regulation 8 (2A) of the Immigration Regulations.

We hereby sponsor this application and certify that it is made for the purpose as stated by the applicant. The statements made by the applicant in this application are to the best of our knowledge true. We undertake to be responsible for the stay, maintenance and repatriation of the applicant.

_____ Official Stamp of Company / Firm

Authorized Signature / Date

_____

Name & Designation / Capacity

PART IX – DECLARATION & CONSENT BY APPLICANT
[To be signed by Applicant]

I confirm that the information as set out in this document is provided by me, and the said information is true and correct.

I understand that I may be subject to prosecution if I have provided any information which is false in any material particular or is misleading by reason of the omission of any material particular.

I give my consent to the Government of Singapore to obtain from and verify information with any person, organization or any other source for assessing my application.

……	……
Name of Applicant	Signature
……	……
Passport / Identity Card No.	Date